

Dr. ZAKIR HUSAIN COLLEGE, ILAYANGUDI

IQAC MEETING (2017 – 18)

Meeting : 7

26-02-2018

A meeting was held on 26th February 2018, to analyse the results of each department and more concern was raised about the failure in Part II English by all Major HODs.

It was resolved to:-

- ✓ Conduct extra classes for those who failed in English during lunch hours or from 9 to 10 a.m.
- ✓ Prepare question papers and give it to the Major Departments to conduct special tests for those who failed in English. Later it should be evaluated by the staff of the English Department and hand over to the students through the Major Department. Corrective measures like retest should be taken for those who did not perform well in the special test.
- ✓ Advance classes by 30 minutes in the forenoon and extend the hours by 15 minutes in the evening from next academic year (2018-19), to facilitate extra one hour coaching to conduct special classes exclusively to coach English for I and II year students and to train III year students to get special skills.
- ✓ From academic year 2018-19 onwards class timing will be changed like this.

I hour 9.30 a.m. – 10.25 a.m.

II hour 10.25 a.m. – 11.20 a.m.

Interval 11.20 a.m. – 11.35 a.m.

III hour 11.35 a.m. – 12.30 a.m.

Lunch hour 12.30 p.m. – 1.30 p.m.

IV hour 1.30 p.m. – 2.25 p.m.

V hour 2.25 p.m. – 3.20 p.m.

VI hour 3.20 p.m. – 4.15 p.m.



(Dr. A. MUSHTAQ AHMED KHAN)

Coordinator, IQAC



(Dr. A.ABBAS MANTHIRI)

Chairperson, IQAC

Principal

26/02/18

Members :

Management Board Representatives:

1. Alhaj A.A. Mohamed Zubair (President)

2. Alhaj V.M. Jafarullakhan (Secretary)



Office Representative:

3. K.M. Abdul Rahman (Office Head Clerk)




Senior Teaching Staff:

4. Dr. A. Jahangir (Vice Principal)



5. A. Abdul Ravoof (HOD of Arabic)



6. Dr. P. Ibrahim (HOD of Tamil)



7. Dr. S. Ramanathan (HOD of English)



8. Dr. A.Asraf Ali (HOD of Commerce)



9. K.Kadar Oli (HOD of Maths)



10. S.E.A. Jabarullah Khan (HOD of Chemistry)

11. Dr. S. Abideen (HOD of Zoology)

12. Dr. S. Asmathu Fathima (HOD of Botany)

Local Society Representative:

13. A. Ayub Ali Khan (Panchayat Board President)

Industrial Representative:

14. S.A. Rasheed Ali (Businessman)

Student Representatives:

15. P. Parameswari (II M.Com.)

16. T.M.Janardhanan (III B.Sc. Chemistry)